

Instruction to your Bank or Building Society to pay Direct Debits

Direct Debit Mandate



Please return this form to:
 NIAB TAG Network, Huntingdon Road
 Cambridge CB3 0LE

Originators Identification Number

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- 1** Name and full postal address of your Bank or Building Society branch
 (All of the information requested can be found on your cheque)

To The Manager _____
 _____ Bank/Building Society
 Address _____
 _____ Postcode _____

- 2** Name(s) of Account Holder(s)

- 3** Branch Sort Code
 (From the top right hand corner of your cheque)

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- 4** Bank/Building Society Account Number

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- 5** Membership Number *

- 6** Instruction to your Bank or Building Society
 Please pay NIAB Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with NIAB and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks or Building Societies may not accept Direct Debit instructions for some types of accounts.

* For office use only

This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee

- This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change NIAB will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by NIAB or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

